## 

## EMPLOYMENT APPLICATION

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **The position you are applying for** | |  | | |
| Personal Information | | | | |
| **Name** | |  | | |
| **Last name** | |  | | |
| **Tel. No.** |  | | **E-mail** |  |

|  |  |  |  |
| --- | --- | --- | --- |
| **Language** | | | |
|  | | | |
| **Albanian** YES/NO\* | **Serbian** YES/NO \* | **English** YES/NO \* | **Other:** |
| Excellent  Good  Begginer | Excellent  Good  Begginer | Excellent  Good  Begginer | Excellent  Good  Begginer |

|  |  |  |
| --- | --- | --- |
| **Computer skills** | | |
| Do you have experience working with a computer and using MS Office programs? If so, list below. | | YES/NO \* |
| **Programs:** |  | |

|  |  |  |
| --- | --- | --- |
| **Education** | | |
|  | | |
| Bachelor studies | | Compeleted in (year): |
| Diploma |  | |
| Name of University |  | |
| Master of Science | | Compeleted in (year): |
| Diploma |  | |
| Name of University |  | |
| Postgraduate studies (PhD) | | Compeleted in (year): |
| Diploma |  | |
| Name of University |  | |
| Other qualifications |  | |

|  |  |  |
| --- | --- | --- |
| **Work experience** | | |
| Position |  | |
| Institution |  | |
| Job description |  | |
| Date of employment | From: dd/mm/yy | Until: dd/mm/yy |
| Position |  | |
| Institution |  | |
| Job description |  | |
| Date of employment | From: dd/mm/yy | Until: dd/mm/yy |
| Position |  | |
| Institution |  | |
| Job description |  | |
| Date of employment | From: dd/mm/yy | Until: dd/mm/yy |

***\**** ***Please specify the experiences most relevant to the position you are applying for.***

|  |
| --- |
| **Other information:** |
|  |

|  |  |  |  |
| --- | --- | --- | --- |
| **References:** | | | |
| Name/ Title |  | Contact |  |
| Name/ Title |  | Contact |  |
| Name/ Title |  | Contact |  |

**Please save the document in pdf format and send it together with other documents to the e-mail address mentioned in the announcement.**