



Request for Proposal for Goods Plug-in Hybrid Electric Vehicle

Procurement number:	FKGK 005/2025
Publication date:	02/04/2025
Deadline for submission of questions:	09/04/2025 at 15:00
Closing date:	18/04/2025 at 15:00
Contract object:	Acquisition of Plug-in Hybrid Electric Vehicle
Contracting authority:	Kosovo Credit Guarantee Fund (KCGF)
Type of notice:	Request for Proposals for Goods
Address:	St. Njazi Alishani no.4, 10000 Pristina, Republic of Kosovo
Email:	procurement@fondikgk.org
Telephone:	+383(0)38 225 600

I. GENERAL INFORMATION

The Kosovo Credit Guarantee Fund (KCGF) is an independent legal entity established under Law No. 05/L-057 on the Establishment of the Kosovo Credit Guarantee Fund, amended and supplemented by Law no.08/L-138.

KCGF was created to assist in meeting the need for increased access to finance for micro, small and medium enterprises (MSMEs) in Kosovo, with the aim of creating jobs, increasing domestic production and value-added services, improving the trade balance and expanding financing opportunities for MSMEs.

All questions related to the content of this Request for Proposals must be submitted to the email address and the deadline indicated above. After the deadline for receiving questions, a document containing all anonymized questions, along with KCGF's responses will be sent to all proposers at their specified email addresses in the email for the RFP request and which should be indicated inside the technical part of their proposal. Questions via telephone will not be accepted and will not receive a response.

No information in this Request for Proposals constitutes a formal bid to contract for the purchase of goods and the publication of this Request for Proposals does not oblige KCGF to proceed with the selection of any proposer.

KCGF reserves the right to reject any or all proposals if they are considered technically or financially non-responsive to this Request for Proposals.

KCGF is not and will not be responsible for any costs associated with preparing and submitting proposals, possible direct presentations, negotiation process or other activities related to the selection process.

II. PURPOSE OF THE REQUEST FOR PROPOSALS

The purpose of this Request for Proposals is to invite professional companies to submit a bid for the goods requested according to this RFP. The successful tenderer will be invited to negotiate a purchase contract with KCGF.

III. MANDATORY CRITERIA

Bidders must clearly demonstrate that they meet the mandatory criteria set out below or they will be excluded from further consideration during the evaluation process:

- Copy of the business registration certificate and business information.
- VAT certificate and tax verifications.
- Copy of the identification of the owner(s) and authorized person(s).
- Signing of the Declaration under Oath (<https://fondikgk.org/mundesipartneriteti/>)
- The bidder must be authorized by the manufacturer for the sale and servicing of the vehicles offered and must possess the necessary equipment and logistics for vehicle servicing and maintenance during the warranty period or the contract duration. The bidder should provide authorization from the manufacturer for the sale of the brand offered.
- Bidders must offer warranty coverage of the vehicles for no less than (5) years.
- The bidder must also provide the vehicle warranty, indicating any limitations on mileage for the engine, transmission, and electrical systems, as well as a warranty on vehicle paint, battery, and anti-corrosion protection for the body.
- The bidder must assure the institution that GPS devices can be installed in the electric vehicles they offer.
- Bidders must accurately specify the delivery time of the vehicles.
- Bidders must also provide regular service for vehicles up to 100,000 km.

IV. REQUESTED GOODS

Minimum Required Specifications for Plug-in Hybrid Electric Vehicle:

- Type of vehicle: Small/City Car or Hatchback
- The warranty for non-consumable parts must be at least 5 years.
- Minimum battery capacity: ≥10 kWh
- Electric range: ≥40 km according to WLTP standard.
- For plug-in hybrid vehicles (PHEV), the battery charger must support AC charging with a Type 2 socket.
- Parking sensors and warning signals for obstacles at the front and rear ("Park Distance Control").
- Autonomous emergency braking ("Front Assist") with pedestrian and cyclist monitoring.
- Front seats must be adjustable for all options (including height).

- Electrically adjustable and foldable side mirrors.
- Vehicles must have a rear camera and 360-degree sensors.
- First aid kit, warning triangle, and safety vest.
- Tire pressure monitoring system.
- Vehicles must have 5 doors and 5 seats.
- Vehicles must have a minimum trunk capacity of 150 - 300L.
- Vehicle color can vary.
- Vehicles should be equipped with aluminum wheels (alloy wheels).
- Delivery time from the date of the contract signing should be a maximum of 120 calendar days.
- The provision for vehicle testing is mandatory.
- The vehicle must be a plug-in hybrid (PHEV), with an internal combustion engine and an electric motor.
- The total system power (combustion engine + electric motor) must be $\geq 100\text{KW}$.
- The vehicle must be equipped with front and side airbags for the driver and passengers, ABS, ESP, EBA, and EBD.

V. CONTENT OF THE PROPOSAL

The proposal can be submitted in Albanian, Serbian, or English languages and consists of two (2) parts, Technical Part and Financial Part. The Technical Part and Financial Part must be signed by an authorized representative of the company and placed in separate envelopes in which it should be clearly marked whether it is the Technical Part or Financial Part.

The two envelopes shall be then placed in a larger packaging or envelope in which the following information is noted:

Delivery Address:	<i>Kosovo Credit Guarantee Fund St. Njazi Alishani No.4 Prishtina, Kosovo, 10000</i>
Procurement Title:	Acquisition of Plug-in Hybrid Electric Vehicle
Procurement Number:	<i>[KCGF 005/2025]</i>

The proposal shall be submitted only in hard copies at the address indicated on the first page of this Request for Proposals.

The proposal must be submitted at the specified location before the deadline.

VI. TECHNICAL PART

The purpose of the technical proposal is to demonstrate and prove the representations and licenses that the company possesses, the rights or competencies and the capacity of the

companies that will offer goods in accordance with this Request for Proposals for Goods (RFP).

VII. FINANCIAL PART

The cost proposal must be quoted with VAT (Value Added Tax).

The cost proposal must include all goods according to the requirements specified in this RFP.

Evaluation method

The submitted proposals will be reviewed and evaluated by a commission composed of KCGF representatives. Proposals will first be evaluated to ensure that the company has the necessary licenses or the right to provide goods as requested.

Contract awarding will be based on the “most favorable price” principle.

Note:

- **Bidders who are not selected in the first phase have the right to appeal within 7 working days from the date of notification of the respective selection phase results.**