



ANNOUNCEMENT

Invitation to bid for Data Collection Services

Kosovo Credit Guarantee Fund (KCGF) intends to procure data collection services. KCGF has prepared a Request for Proposal (RFP) for the required services and invites all qualified bidders that are professional companies to respond to the RFP.

Proposers responses' must clearly demonstrate that they meet the following mandatory criteria:

- Business registration certificate.
- At least five (5) years' experience in survey design and data collection methodologies preferably for impact evaluation.
- Proven experience in designing questionnaires and conducting surveys, preferably in the financial sector. Three (3) contracts (including methodology and questionnaire) of similar complexity in the last 5 years. References for these three (3) completed contracts.
- Strong understanding of the MSME landscape and financial inclusion issues in Kosovo.
- Proficiency in data management tools.
- Under oath declaration (shkarkoni nga <https://fondikgk.org/mundesipartneriteti/>)

Failure to meet the above mandatory criteria by the proposer, will result in exclusion from further consideration during the evaluation process.

Interested bidders that fulfil the eligibility criteria are invited to submit their proposals and all related documentation on the implementation of the assignment according to instructions as specified in the RFP. KCGF will not be liable for any cost related to the preparation or submission of bids.

The deadlines are as follows:

- Deadline for requesting the RFP: **21 October, 2025 at 15:00 hours**
- Deadline to submit questions: **28 October, 2025 at 15:00 hours**
- Deadline for submission of proposals: **4 November, 2022 at 15:00 hours**

The RFP can be requested only by sending an email to procurement@fondikgk.org. The email request should include:

- Name of the company, official registered address, phone number, email address and website.
- Name of the designated contact person/ liaison for the RFP in the company, title, email address and phone number.
- Email address that the RFP should be sent to if other than that of the contact person/ liaison.